



1. Go to the M&RA website

# MANPOWER & RESERVE AFFAIRS

## MANPOWER & RESERVE

[Login](#) | [Register](#)

ACTIVE MARINE

RESERVE MARINE

VETERAN MARINE

CIVILIAN MARINE


FAMILY

COMMAND



The Manpower & Reserve Affairs Department employs an integrated manpower system across the Service enterprise that attracts, develops, retains, and supports our Marines, their families, and our civilian workforce as they pursue their professional aspirations and personal career goals, in order to provide our commanders the human "steel" necessary to fight and win the Nation's battles.

 [M&RA Vision & Strategy](#)

 [Command Profile](#)

CMC Message to the Force 2017 - Seize the Initiative







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2. Scroll down and click on M&RA Applications

M&RA Vision & Strategy

Command Profile

## CMC Message to the Force 2017 - Seize the Initiative



MARINES ▾

NEWS ▾

FAMILY ▾

CAREER ▾

PUBS AND UNITS ▾

PAY AND BENEFITS ▾

### CONTACTS

Reserve Affairs (RA)

Phone: (703) 784-9100

Manpower Personnel Management (MM)

Phone: (703) 784-9200

# M&RA ONLINE WEB APPLICATIONS

## Request M&RA Web Application Access

### MANPOWER DASHBOARDS

3. Click on the  
Manpower Information  
Request link



Command Profile

Marine Profile

Senior Leader Gouge Dashboard

Manpower Performance Indicators

Casualty Dashboard

### TOP APPLICATIONS

Marine Online

Manpower Information Request

Board Eligibility Tool

Cutting Scores

iAPS (Improved Awards Processing System)

Manpower Tracker

Manpower Custom Reports

Manpower Codes Lookup

Boards & Surveys

Total Force Database Warehouse (TFDW)

Manpower Capacity Risk Assessment Support Tool

EDIPI to SSN Tool

### MANPOWER SPECIFIC APPLICATIONS

Awards Case Management System

Casualty Assistance Call Officer

Child Abuse and Spouse Abuse (CASA)

Civilian Workforce Development Application (CWDA)

Dependents Determination Tracking

Discrimination Hazing and Sexual Harassment (DASH)

DTS Workflow Management Application (DWMA)

Exceptional Family Members Applications

Funeral Honors

HRDR: Inventory to ASR

HROM: Human Resources and Organizational Management

OCC Field Sponsor Application

# Manpower & Reserve Affairs



Manpower Information  
Request

NGO.PHI.HOANG-PHAN.1523464996  
Version 1.0.1401.1

[My Account](#)

[Logoff](#)

ANNOUNCEMENTS

TICKETS

RECURRING TICKETS

LEGACY TICKETS

MY REQUESTS

USERS

## Announcements

(1 of 1)

Navigation buttons: First, Previous, Next, Last

20

Announcement

Date Issued

Author

Branch

No records found.

(1 of 1)

Navigation buttons: First, Previous, Next, Last

20

New

4. After signing in with your CAC login, you will arrive at this screen. Click on the "My Requests" tab



ANNOUNCEMENTS

TICKETS

RECURRING TICKETS

LEGACY TICKETS

MY REQUESTS

USERS

## My Requests

New Request

(1 of 1)

20

Ticket ID

Subject

Requested

Status

Completed

Results

No records found.

(1 of 1)

20

5. You will then arrive at  
this screen and click on the  
"New Request" button

Browser address bar: <https://www2.manpower.usmc.mil/mir/faces/Requestor/NewRequest.jsf>

Browser tabs: MRA\_Apps, MIR

Page Header: Manpower & Reserve Affairs

Navigation Bar: ANNOUNCEMENTS, TICKETS, RECURRING TICKETS, LEGACY TICKETS, MY REQUESTS, USERS

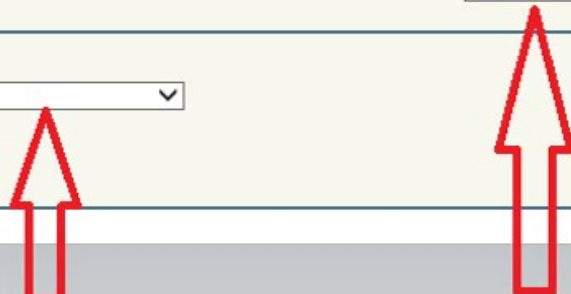
Sub-Header: M I R Manpower Information Request

User Information: NGO.PHI.HOANG-PHAN.1523464996, My Account, Logoff, Version 1.0.1401.1

Form Sections:

- Ticket Type** | **Ticket Details** | **Attachments** | **Confirmation**
- Your Information**
  - Name: PHI NGO
  - Rank: CIV
  - E-Mail: xxx.xxx@usmc.mil
  - Phone: xxx-xxx-xxxx
  - Divison: MP
  - Work Section: MPA
- Request Type**
  - Data Request

Next Button: Next



6. You will now enter your personal information and select "Data Request" from the drop down menu

https://www2.manpower.usmc.mil/mir/faces/Requestor/NewRequest.jsf

MRA\_Apps

MIR

Manpower & Reserve Affairs

MIR

Manpower Information Request

NGO.PHI.HOANG-PHAN.1523464996

My Account

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Version 1.0.1401.1

ANNOUNCEMENTS

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Ticket Type

Ticket Details

Attachments

Confirmation

Ticket Details

Priority: Routine: 1 Week

Parent Ticket:

Criteria:

Population:

Grade:

Gender:

Race/Ethnicity:

☐ All

☐ Active Duty

☐ Active Reserve

☐ FMCR

☐ IRR

☐ Mobilized Reserve

☐ Reserves

☐ Retired

☐ Separated

☐ SMCR

☐ All

☐ Officer

☐ O10

☐ O9

☐ O8

☐ O7

☒ O5

☐ O4

☐ O3E

☐ O3

☐ O2E

☐ O2

☐ O1E

☐ O1

☐ Commissioned Officer

☐ Warrant Officer

☐ W5

☐ W4

☐ All

☐ Male

☐ Female

☐ All

☐ American Indian or Alaskan Native

☐ Asian or Pacific Islander

☐ Black, not of Hispanic Origin

☐ Hispanic

☐ White, not of Hispanic Origin

7. You will now choose the priority for the data request from the drop down menu and complete the criteria

- ☐ Enlisted
- ☐ E9S
- ☐ E9
- ☐ E8
- ☐ E7
- ☐ E6
- ☐ E5
- ☐ E4
- ☐ E3
- ☐ E2
- ☐ E1

8. Scroll down the page and complete the following fields. It is important to include data points being requested and also note whether the data request involves PII, will be reported in aggregate numbers or whether the data request is part of a NPS thesis project. If the data request involves a NPS thesis, attach relevant USMC IRB documentation.



Subject:

Request Details:

Justification

← Back

→ Next



https://www2.manpower.usmc.mil/mir/faces/Requestor/NewRequest.jsf

MIR

Manpower & Reserve Affairs

MIR

Manpower Information Request

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My Account | Logoff

ANNOUNCEMENTS

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Ticket Type

Ticket Details

Attachments

Confirmation

Supporting Documents

No records found.

+ Choose

Upload

Cancel

Back

9. You will now upload/attach any supporting documents, if required.

Next

https://www2.manpower.usmc.mil/mir/faces/Requestor/NewRequest.jsf

MIR

Manpower & Reserve Affairs

MIRManpower Information Request

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Version 1.0.1401.1

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ANNOUNCEMENTS

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Ticket Type

Ticket Details

Attachments

Confirmation

Contact Information

Requester: NGO,

E-Mail: xxxxxxxx

Phone: xxxxxxxx

Division: MP

Work Section: MPA

Data Request Details

Subject: xxx

Priority: Priority: 3 Days

Parent Ticket: None

Results Format:

Attachments

No records found.

Create Ticket

Back

10. Verify the information is correct and click on the "create ticket" button.